

ព្រះរាជាណាចក្រកម្ពុជា

Date: 01<sup>st</sup> September, 2025

## Appeal Process Policy

**Policy owner:** Office of the Registrar

### 1. Purpose

To ensure students accused of academic misconduct have access to a fair, transparent, and independent process of appeal.

### 2. Scope

Applies to all decisions concerning academic misconduct, plagiarism, or cheating.

### 3. Principles

- Appeals must be based on procedural error, new evidence, or disproportionality of penalty.

- The appeal process is separate from the initial investigation.

- Students must not face retaliation or prejudice for lodging an appeal.

### 4. Procedure

1. **Submission:** Student submits a written appeal within ten working days of receiving the decision.

2. **Initial Review:** Registrar verifies eligibility of the appeal.

3. **Appeal Panel:** Comprises independent academic staff not involved in the original decision.

4. **Outcome:** Panel may uphold, amend, or overturn the decision.

5. **Final Decision:** Communicated in writing within fifteen working days.

### 5. Further Recourse

If the student remains dissatisfied, they may submit a formal complaint to the University Ombudsman or follow national higher education grievance procedures.

### 6. Confidentiality

All appeal proceedings are confidential, and records retained in accordance with data protection regulations.

Next review date: 20<sup>th</sup> August 2028