

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

PSB  
UNIVERSITY  
CAMBODIA



ព្រឹត្តិសភាគលទ្ធផលនៃការសិក្សា

Date: 01<sup>st</sup> September 2025

## Attendance and Absence Reporting Policy

### Purpose:

To outline the University's expectations for attendance and the process for reporting absences.

### Policy Statement:

Regular attendance is essential to academic success. Students are required to attend all scheduled lectures, tutorials, and practical sessions.

### Procedures:

- Absences must be reported to the relevant faculty office within 24 hours.
- Medical or compassionate absences require supporting documentation.
- Persistent non-attendance may result in academic penalties or withdrawal from the course.

### Review:

Reviewed annually by the Academic Registrar.

Next review date: 20<sup>th</sup> August 2028