

Professional Development and Training Policy

Purpose:

To promote continuous learning and skill enhancement among all staff members.

Policy Statement:

PSBU encourages ongoing professional development to support individual growth and institutional excellence.

Procedures:

- Staff may attend internal workshops, conferences, or external training with prior approval.
- Training needs are identified during performance appraisals.
- Funding support may be provided subject to budget availability.

Review:

Reviewed biennially by the Staff Development Committee.

Next review date: 20th August 2028