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Date: 01st September 2025

Research Data Management Policy

1. Purpose

To ensure that all research data generated at PSBU is managed responsibly, securely, and in accordance with legal, ethical, and professional standards.

2. Scope

Applies to all research data collected, stored, analysed, and shared by PSBU staff, students, and affiliates.

3. Policy Statement

Researchers are responsible for the integrity, security, and long-term preservation of their research data. Data should be stored in approved repositories and made available for verification or reuse where appropriate, subject to ethical and legal constraints.

4. Data Management Requirements

- Development of a data management plan for each research project
- Secure storage and access control
- Compliance with confidentiality and privacy requirements
- Appropriate retention and disposal of data

5. Responsibilities

The Office of Research and Innovation provides training, guidance, and infrastructure to support sound data management practices.

Next review date: 20th August 2028

Tel: +855 16 43 43 25 , +855 86 402 402 Web: inter.psbu.edu.kh Email: info@psbu.edu.kh / inter@psbu.edu.kh

Svayporé Pagoda in Front of Russia Embassy, Sangkat Tonle Basac, Khan Chamkarmorn, Phnom Penh, Cambodia