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Date: 01st September 2025

Staff Recruitment and Appointment Policy

Purpose:

To ensure that the recruitment and appointment of staff are conducted fairly, transparently, and in alignment with PSBU's strategic objectives and commitment to equality.

Policy Statement:

PSBU is committed to recruiting qualified and capable staff through open, competitive, and merit-based selection processes.

Procedures:

- All vacancies must be advertised publicly unless otherwise approved by the Rector.
- Selection panels must be diverse and trained in fair recruitment practices.
- Appointment letters must clearly state terms, conditions, and responsibilities.

Review:

Reviewed biennially by the Human Resources Office.

Next review date: 20th August 2028