

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

ពុទ្ធិកសាគលវិទ្យាល័យព្រះសីហមុនីរាជា

Date:

PSB
UNIVERSITY
CAMBODIA



Preah Sihamoniraja Buddhist University

Date: 11 June 2026

PSBU Ethics Committee Minutes of Meeting

Venue: PSBU

ព្រឹត្តិការណ៍ប្រជុំការងារ

Date:

Meeting Details

Date: 11 June 2026

Time: 9:30 AM – 11:00 AM

Venue: Administrative Office

Chairperson: His Eminence Samdech Preah

Triratanavansacarya TOUCH SATOR

Recorder: Maut Rorhany

Attendees: Committee members: Most Venerable SEM SOVEASNA, Mr. CHAN JOHN, Dr. Mok Sarom, Mr. Khim Darath, Mr. Tan Saloeun, and Ms. Maut Rorhany.

Agenda

1. Opening Remarks
2. Review of Reported Ethics Cases
3. Refinement of Referral Procedures
4. Monitoring Follow-up Actions
5. Inter-Departmental Coordination
6. Meeting Summary and Follow-up Actions

1. Opening Remarks

The Chairperson opened the meeting by welcoming members and underscoring the critical role of clear, well-defined operational pathways for referring specific ethics concerns. The Chairperson emphasized that while the Ethics Committee provides overarching governance, policy guidance, and confidential advice, operational matters requiring administrative investigation or disciplinary action must be smoothly referred to the designated executive or operational bodies without delay.

2. Review of Reported Ethics Cases

The committee conducted a review of the ethics concerns logged during June. The matters presented included routine workplace communication concerns and inquiries regarding administrative procedural compliance. The committee reviewed each item, providing clear advisory feedback and confirming that minor cases were being managed constructively at the department level.

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Date:

3. Refinement of Referral Procedures

Members held an in-depth discussion on refining inter-departmental referral workflows. The committee distinguished clearly between matters suitable for direct advisory guidance and complex cases that must be formally transferred to Human Resources, Academic Affairs, Student Affairs, or executive leadership. Members agreed to formalize a standard referral template that outlines the nature of the referred concern, recommended actions, confidentiality requirements, and a mandatory status update request.

4. Monitoring Follow-up Actions

The committee reviewed tracking mechanisms for cases previously referred to external operational units. Members stressed that transferring a matter does not relieve the committee of its monitoring responsibility. The committee established a mandatory 30-day follow-up rule requiring receiving departments to provide documented updates on the closure or progress of referred matters to ensure no concern is left unaddressed.

5. Inter-Departmental Coordination

The committee emphasized the importance of maintaining open, cooperative channels of communication between the Ethics Committee, department heads, and administrative supervisors. Regular liaison will ensure that institutional guidelines are understood consistently, reducing administrative friction and ensuring swift, fair resolutions across campus.

6. Meeting Summary and Follow-up Actions

In closing, the Chairperson thanked all members for their active participation and constructive discussions. The committee confirmed that the review of reported cases, referral refinements, and follow-up tracking procedures had been successfully approved and emphasized the importance of monitoring referred matters during July.

The Summary of Key Decisions:

- Referral Workflow Protocol: Formally adopted a refined referral protocol requiring standardized written transfer notes for non-advisory operational matters.
- 30-Day Follow-Up Mandatory Target: Instituted a requirement for receiving units to report back within 30 calendar days on referred case statuses.
- Enhanced Coordination: Agreed to meet periodically with administrative department heads to review referral efficiency and policy alignment.

