

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

ពុទ្ធិកសាគលវិទ្យាល័យព្រះសីហមុនីរាជា

Date: .....

PSB  
UNIVERSITY  
CAMBODIA



Preah Sihamoniraja Buddhist University

Date: 16 April 2026

PSBU Ethics Committee Minutes of Meeting

Venue: PSBU

**ព្រឹត្តិការណ៍វិទ្យាល័យព្រះសីហមុនីវត្ត**

Date: .....

**Meeting Details**

Date: 16 April 2026

Time: 9:30 AM – 11:00 AM

Venue: Administrative Office

Chairperson: His Eminence Samdech Preah

Triratanavansacarya TOUCH SATOR

Recorder: Maut Rorhany

Attendees: Committee members: Most Venerable SEM SOVEASNA, Mr. CHAN JOHN, Dr. Mok Sarom, Mr. Khim Darath, Mr. Tan Saloeun, and Ms. Maut Rorhany.

**Agenda**

1. Opening Remarks
2. Review of Reported Ethics Concerns
3. Evaluation of Complaints Handling Procedures
4. Strengthening Fairness and Transparency
5. Confidential Case Register Update
6. Meeting Summary and Follow-up Actions

**1. Opening Remarks**

The meeting commenced with welcoming remarks from the Chairperson, who expressed appreciation to all members for attending the April session. The Chairperson emphasized that maintaining accessible, confidential, and fair mechanisms for handling complaints is fundamental to sustaining trust among students, faculty, and administrative staff. Members were encouraged to ensure that all concerns submitted to or reviewed by the committee are treated with empathy, strict confidentiality, and complete impartiality.

**2. Review of Reported Ethics Concerns**

The committee conducted a detailed review of the ethics-related concerns received during April. The cases primarily involved student interpersonal concerns, communication misunderstandings, and procedural questions regarding administrative decisions. Members verified that the majority of these concerns were minor in nature and were successfully resolved through informal advice, direct clarification, or proportionate administrative guidance without requiring formal disciplinary escalation.

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### 3. Evaluation of Complaints Handling Procedures

The committee evaluated current grievance intake mechanisms and complaint-handling workflows to identify areas for operational refinement. Discussion focused on standardizing the steps required when an ethical concern is initially raised, ensuring that individuals seeking guidance feel supported and protected against retaliation. Members agreed on the necessity of introducing a standardized, confidential Ethics Concern & Consultation Form to streamline intake, record details accurately, and establish clear operational response times.

### 4. Strengthening Fairness and Transparency

Members reviewed procedures for ensuring procedural fairness and transparency in administrative decision-making. The discussion highlighted that all parties involved in a reported concern must be given an equal opportunity to be heard in a respectful environment. Furthermore, the committee agreed that while individual identities and sensitive case details must remain strictly confidential, the general principles, standards, and institutional reasoning behind committee guidance should be clearly communicated to maintain institutional confidence.

### 5. Confidential Case Register Update

The Office of Quality Assurance presented an update on the confidential internal register. The committee confirmed that all entries logged between January and April had been properly categorized by general domain (such as professional conduct or administrative fairness), action taken, responsible referring unit, and resolution status. Members reaffirmed that access to the register remains strictly restricted to authorized committee personnel to uphold privacy standards.

### 6. Meeting Summary and Follow-up Actions

In closing, the Chairperson thanked all members for their active participation and constructive discussions. The committee confirmed that the review of reported concerns, complaints handling, and procedural fairness had been successfully completed and emphasized the importance of finalizing standardized consultation templates beginning in May. The Secretary was assigned to prepare meeting documentation, maintain committee records, and coordinate future monthly meetings. Members reaffirmed their commitment to supporting ethical governance and fostering a culture of integrity across the university during 2026.

The Summary of Key Decisions:

- Intake Process Standardization: Approved the design and drafting of a standardized, confidential Ethics Concern & Consultation Form.
- Fairness Protocols: Reaffirmed adherence to procedural fairness, objective evidence reviews, and strict non-retaliation protections for all complainants.
- Register Maintenance: Validated the updated confidential case register for Q1 and April 2026

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Meeting Screenshot

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