

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

ពុទ្ធិកសាគលវិទ្យាល័យព្រះសីហមុនីរាជ

Date:

PSB
UNIVERSITY
CAMBODIA



Preah Sihamoniraja Buddhist University

Date: 15 January 2026

PSBU Published Governance Minutes

Venue: PSB University

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Date:

Meeting Details

Date: 15 January 2026

Time: 8:00 AM – 9:00 AM

Venue: Preah Sihamoniraja Buddhist University (PSBU)

Chairperson: Mr. Khim Darath

Recorder: Office of Quality Assurance

Attendees: Mr. Khim Darath, Mr. Sean Borey, Ven. Sem Soveasna Management team of PSB University, Representative of Fa-Yi Chong-De Association

Agenda

1. Meeting Overview
2. Strengthening Institutional Cooperation and Partnership
3. Objectives and Strategic Purpose of the “4Q Happy Development Camp”
4. Target Participants and Participant Management
5. Workshop Content, Learning Activities, and Educational Approach
6. Governance, Roles, and Responsibilities of Both Organizations
7. Administrative Coordination and Risk Management
8. Monitoring, Evaluation, and Follow-Up Mechanisms
9. Decision Making and Future Action
10. Closing

1. Meeting Overview

The management and officials of Preah Sihamoniraja Buddhist University (PSBU) warmly welcomed the management and working team of the Fa-Yi Chong-De Association during their visit to the university. The meeting was organized to strengthen institutional communication, coordination, and cooperation between the two organizations and to discuss the preparation and implementation of the proposed “4Q Happy Development Camp” workshop at PSBU. From a governance perspective, the meeting provided an opportunity to establish a clear framework for institutional collaboration, define responsibilities, strengthen coordination mechanisms, and ensure that joint activities are aligned with PSBU’s educational mission, student development objectives, and institutional policies.

2. Strengthening Institutional Cooperation and Partnership

Both parties discussed the importance of developing a constructive and sustainable relationship between PSBU and the Fa-Yi Chong-De Association. The meeting emphasized that cooperation should be based on mutual understanding, clear communication, shared responsibilities, and respect for each organization’s institutional roles and procedures.

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Such collaboration was considered important for expanding opportunities for students and supporting PSBU's broader educational and community engagement objectives.

3. Objectives and Strategic Purpose of the "4Q Happy Development Camp"

The participants discussed the overall objectives of the proposed workshop and its relevance to PSBU's student development priorities. Particular attention was given to developing participants' positive attitudes, emotional well-being, self-awareness, interpersonal relationships, communication abilities, and personal responsibility. From a governance perspective, the workshop was viewed as a structured educational initiative that should contribute to holistic student development while supporting PSBU's commitment to quality education and responsible institutional engagement.

4. Target Participants and Participant Management

The meeting considered the appropriate target groups and expected number of participants for the workshop. Both parties discussed the importance of establishing clear participant selection and registration arrangements to ensure transparency, fairness, and effective management. Attention was also given to maintaining accurate participant records and communicating the workshop requirements, schedule, attendance expectations, and responsibilities to participants in advance.

5. Workshop Content, Learning Activities, and Educational Approach

The two sides exchanged ideas regarding the development of learning content and activities suitable for the participants. Proposed activities were expected to encourage self-reflection, teamwork, positive thinking, communication, leadership, interpersonal skills, and personal well-being. The participants emphasized that the workshop should use interactive and participatory approaches so that students can apply the knowledge and skills gained to their academic, personal, and social lives.

6. Governance, Roles, and Responsibilities of Both Organizations

The meeting highlighted the need for clearly defined roles between PSBU and the Fa-Yi Chong-De Association. PSBU would coordinate the relevant university management, officials, facilities, participants, and internal administrative requirements, while the Association would contribute its expertise, facilitators, learning materials, and workshop-related support as mutually agreed. Both parties recognized that clear assignment of responsibilities would help prevent duplication, improve accountability, and ensure smooth implementation.

7. Administrative Coordination and Risk Management

The participants discussed practical arrangements necessary for conducting the workshop, including the proposed date and schedule, venue, facilities, equipment, learning materials, participant registration, transportation where necessary, and other logistical requirements. The meeting also emphasized the importance of complying with PSBU's internal administrative procedures and ensuring appropriate supervision, participant safety, respectful conduct, and effective communication throughout the activity.

8. Monitoring, Evaluation, and Follow-Up Mechanisms

Both parties discussed the importance of assessing the effectiveness and outcomes of the “4Q Happy Development Camp.” Possible mechanisms included participant feedback, attendance monitoring, evaluation of learning activities, facilitator observations, and a post-workshop review. The results could be used by PSBU and the Association to identify strengths, areas for improvement, and opportunities for future cooperation. This approach would support evidence-based decision-making and continuous improvement in jointly implemented programs.

9. Decisions and Future Actions

Both parties agreed to maintain close communication and coordination during the preparation and implementation of the “4Q Happy Development Camp.” The following actions were identified:

- Develop and finalize the detailed workshop concept, objectives, and learning outcomes.
- Prepare the workshop agenda, schedule, learning materials, and activity plan.
- Confirm the target participants and establish appropriate registration and attendance arrangements.
- Clearly define the roles and responsibilities of PSBU and the Fa-Yi Chong-De Association.
- Coordinate the venue, facilities, equipment, human resources, and other logistical requirements.
- Ensure that the implementation of the workshop follows relevant PSBU administrative procedures and governance requirements.
- Conduct post-workshop evaluation and maintain relevant documentation and records for institutional reporting and future program improvement.

10. Closing

The meeting concluded in a positive and cordial atmosphere, with both sides expressing appreciation for the visit and constructive exchange of ideas. The discussion reaffirmed the commitment of PSBU and the Fa-Yi Chong-De Association to strengthening institutional cooperation through well-planned educational and personal development initiatives. Both parties agreed that effective governance, clear accountability, systematic coordination, and continuous evaluation would be essential to ensuring the successful implementation of the “4Q Happy Development Camp” and maximizing its benefits for PSBU students and other participants.

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Meeting Screenshot

