

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

ពុទ្ធិកសាគលវិទ្យាល័យព្រះសីហមុនីរាជ

Date:

PSB
UNIVERSITY
CAMBODIA



Preah Sihamoniraja Buddhist University

Date: 24 August 2026

PSBU Published Governance Minutes

Venue: PSB University

ព្រឹត្តិការណ៍វិនិច្ឆ័យវេយ្យាករណ៍បច្ចេកទេស

Date:

Meeting Details

Date: 24 August 2026

Time: 2:00 PM – 4:30 PM

Venue: Preah Sihamoniraja Buddhist University (PSBU)

Chairperson: H.E Ngoun Sdechpheakdey, in charge of Preah Sihamoniraja Buddhist University, representing His Holiness the Rector

Recorder: Office of Quality Assurance

Attendees: H.E Ngoun Sdechpheakdey, PSBU Management, Vice Rectors, academic and administrative officials, and representatives of relevant departments, QA team.

Total participated: 35 participants

Agenda

1. Opening Remark
2. Purpose of the Meeting
3. Progress of Foundation-Year Training
4. Student Recruitment and Registration
5. Data Collection and Management
6. Coordination among Departments and Relevant Units
7. Student Learning and Participation
8. Monitoring and Quality Assurance
9. Directions for Further Implementation
10. Decisions and Agreed Actions
11. Governance and Quality Improvement Implications
12. Closing Remarks

1. Opening Remark

The meeting was officially opened under the presidency of H.E. Ngoun Sdechpheakdey, who welcomed the Vice Rectors, university management, Sangha officials, professors, civil servants, staff members, and representatives of relevant units. In his opening remarks, he emphasized the importance of reviewing the progress of the Foundation-Year Training Programme, ensuring effective coordination among all responsible units, and addressing any challenges that may affect the quality and smooth implementation of the programme. He encouraged all participants to actively contribute their observations, recommendations, and practical solutions so that the University can strengthen its academic management and provide better support to students.

ព្រឹត្តិការណ៍ប្រជុំប្រតិភូសិប្បកម្ម

Date:

2. Purpose of the Meeting

The meeting was organized to review and monitor the progress of the Foundation-Year Training Programme for the 22nd cohort, identify challenges and areas requiring further attention, and establish clear directions for the next stage of implementation.

The discussion particularly focused on student recruitment and enrolment, digital student registration, data management, coordination among departments and relevant units, student learning activities, and student participation. The meeting also aimed to strengthen the quality and effectiveness of the preparation and delivery of the programme in accordance with the University's plans and academic objectives.

3. Progress of Foundation-Year Training

The meeting reviewed the current preparation and implementation of the Foundation-Year Training Programme for the 22nd cohort. The management emphasized the importance of ensuring that the programme is properly organized before the commencement of the new academic cycle.

Participants discussed the need for relevant departments and offices to coordinate closely and ensure that all necessary preparations are completed in a timely manner.

4. Student Recruitment and Registration

Student recruitment and registration were identified as important areas requiring continuous monitoring. The meeting highlighted the importance of ensuring that students are properly registered and that registration information is accurately recorded.

Particular attention was given to the use of digital systems for student registration, with the aim of improving efficiency, reducing errors, and making student information easier to manage and monitor.

5. Data Collection and Management

The meeting emphasized the need for accurate, complete, and well-organized student data. Relevant units were encouraged to strengthen the collection, verification, updating, and management of information related to students and the Foundation-Year Training Programme. Accurate data should be maintained systematically to support academic management, monitoring, reporting, and future institutional planning.

The meeting also recognized the importance of coordination between academic and administrative units to avoid inconsistencies or gaps in information.

6. Coordination among Departments and Relevant Units

The meeting stressed the importance of strengthening cooperation among departments, offices, lecturers, administrative staff, and other relevant units involved in the Foundation-Year Training Programme.

ព្រឹត្តិសាកលវិទ្យាល័យព្រះសីហមុនីរាជ

Date:

Each responsible unit should clearly understand its role and coordinate with other units to ensure that academic, administrative, student-support, and data-related tasks are implemented effectively.

7. Student Learning and Participation

The meeting discussed the importance of strengthening students' learning activities and encouraging active participation.

Relevant academic units and lecturers were encouraged to create an appropriate learning environment and promote student engagement in academic activities. Student participation should be monitored regularly so that potential challenges can be identified and addressed at an early stage.

The meeting recognized that effective student participation is an important factor in supporting learning outcomes and the overall quality of the Foundation-Year Training Programme.

8. Monitoring and Quality Assurance

The in 2026. The meeting highlighted the need for continuous monitoring of the programme implementation and the timely identification of issues that may affect its quality.

Relevant departments and responsible personnel were encouraged to maintain proper records and supporting evidence of activities, student participation, registration, and other programme-related processes. Such documentation will support institutional monitoring, evaluation, and quality improvement.

9. Directions for Further Implementation

The meeting agreed on the need to move from preparation and review toward systematic implementation and follow-up.

The next phase should focus on:

- Completing student recruitment and registration processes.
- Strengthening the digital registration and information-management system.
- Verifying and regularly updating student data.
- Improving coordination between departments and relevant offices.
- Strengthening student learning activities and participation.
- Monitoring attendance, academic engagement, and programme progress.
- Identifying implementation challenges and addressing them promptly.
- Maintaining proper documentation and evidence of programme activities.
- Conducting regular follow-up to ensure that agreed actions are implemented effectively.

ព្រឹត្តិសាកលវិទ្យាល័យព្រះសីហមុនីរាជា

Date:

10. Decisions and Agreed Actions

- Continue monitoring the preparation and implementation of the Foundation-Year Training Programme for the 22nd cohort.
- Strengthen student recruitment and ensure that registration information is complete and accurate.
- Promote the use of digital systems for student registration and data management.
- Review, verify, and update student data to ensure consistency and accuracy.
- Strengthen coordination among departments, lecturers, administrative staff, and supporting units.
- Encourage active student participation in learning and academic activities.
- Monitor student participation and identify issues requiring intervention or support.
- Maintain appropriate records and evidence of programme implementation and student activities.
- Report progress and outstanding issues to university management for further guidance and action.

11. Governance and Quality Improvement Implications

The meeting demonstrated the University's commitment to effective academic governance, evidence-based management, data accuracy, student engagement, and continuous quality improvement.

The review of the Foundation-Year Training Programme provides a mechanism for university leadership to monitor implementation, identify operational challenges, assign responsibilities, and establish follow-up actions. Strengthening digital registration, data management, inter-departmental coordination, and student participation will contribute to more effective academic administration and improved quality of student services.

The meeting further emphasized that programme implementation should be continuously monitored and supported by appropriate documentation and evidence to ensure accountability, transparency, and continuous institutional improvement.

12. Closing

The meeting concluded with a clear direction to continue strengthening the implementation of the Foundation-Year Training Programme for the 22nd cohort. All relevant departments and personnel were encouraged to fulfill their respective responsibilities, coordinate closely, maintain accurate information, support student learning and participation, and report progress and challenges for timely management intervention.

The agreed actions will serve as a basis for continued monitoring and follow-up to ensure that the Foundation-Year Training Programme is implemented systematically, efficiently, and with a strong focus on educational quality and student success.

ព្រះរាជាណាចក្រកម្ពុជា

KINGDOM OF CAMBODIA

ជាតិ សាសនា ព្រះមហាក្សត្រ

NATION RELIGION KING

ពុទ្ធិកសាគលវិទ្យាល័យព្រះសីហមុនីរាជ

Date:

Meeting Screenshot

